

Volunteer Duties:

- Sign in on the Volunteer Log
- Go through Donations
 - Only keep items in Good condition
 - Anything that is unusable, unclean, marked up and just generally in Bad condition- Throw away
 - Anything that is slightly used but we can't use- Put in Donate pile
 - Clothes
 - Hang up on rolling rack
 - Make sure complete sets are together
 - Steam any items that are wrinkled
 - Pull any Designer item for the Designer Rack
 - Put items on designated racks and size
 - Sheets/Curtains/Blankets
 - Hang up on rolling rack
 - Tag pricing
 - Sheets- \$5
 - Curtains are hung up in pairs- \$2
 - Blankets- \$5
 - Put items on designated racks
 - Goods
 - Place Good condition items out for Manager to tag
 - Put out on the floor
 - Shoes
 - New Shoes- Tag \$10
 - Used shoes in Good condition- Tag \$5
 - Throw away anything in Bad condition
 - Put out on the floor
 - Electronics
 - Plug in to test if it works
 - Once Manager has tagged, put out on floor
- Check Fitting room and put away any clothes on the Return Rack
- Straighten Shelves and Racks
 - Check to make sure clothes are in correct area
- Clean when slow
 - Vacuum
 - Dust Racks and Shelves
- Straighten up Cold Room
- All Volunteers get a 10% discount on the day they volunteer.
- Sign out on the Volunteer Log

